

**ECONOMY AND BUSINESS DEVELOPMENT SCRUTINY COMMITTEE –  
WORK PROGRAMME 2013 – 2015**

**Note:- for items pending meeting dates see last page**

<b>Date of meeting</b>	<b>Item</b>	<b>Reports due</b>	<b>Requested by</b>	<b>Purpose of Review (Responsible Officer / Member)</b>	<b>Expected Outcome</b>	<b>Relevant Cabinet Member</b>
<b>4/2/2013</b> Lead Officer Tracey Aldworth	Economic Development Strategy refresh and progress update including information on grants and business start-up help	<b>22/1/2013</b>	Committee	To allow scrutiny to comment on the strategy refresh and Action Plan <b>(Mark Wathen)</b>	To make recommendations to the Cabinet Member	Cabinet Member for Economic Development
<b>4/2/2013</b> Lead Officer Tracey Aldworth	Skills provision – scoping report	<b>22/1/2013</b>	Committee	To set the scene leading to a review of skills provision at the meeting of 25/3/2013 <b>(Mark Wathen)</b>	For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale	Cabinet Member for Economic Development
<b>25/3/2013</b> Lead Officer Tracey Aldworth	Skills provision – Aylesbury Business Needs - update on latest findings and to hear from skills providers and users.	<b>12/3/2013</b>	Committee	To review the skill set requirements of Aylesbury Vale and how these skills would be provided <b>(Mark Wathen)</b>	For recommendations to be made regarding specific skills provision that satisfy the needs of the Vale	Cabinet Member for Economic Development
<b>25/3/2013</b> Lead Officer Tracey Aldworth	Broadband delivery. Include input from BRAG	<b>12/3/2013</b>	Committee	To review an update of Broadband delivery. <b>(Mark Wathen)</b>	To make suggestions on any further action to be pursued.	Cabinet Member for Economic Development

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<b>4/6/2013</b> Lead Officer Tracey Aldworth	Aylesbury Vale Estates update	<b>21/5/2013</b>	Committee	To monitor the performance of the joint commercial property partnership <b>(Jon McGinty)</b>	1. Monitor performance 2. To make recommendation to the Cabinet Member, as appropriate	Cabinet Member for Economic Development
<b>4/6/2013</b> Lead Officer Tracey Aldworth	Refresh and update of Olympic legacy programme	<b>21/5/2013</b>	Committee	To update and allow scrutiny to comment on the programme <b>(Ian Barham)</b>	To make recommendations to the Cabinet Member	Cabinet Member for Leisure
<b>4/6/2013</b> Lead Officer Tracey Aldworth	Skills Provision – round up following the meeting of 25/3/2013	<b>21/5/2013</b>	Committee	To update and allow scrutiny to comment <b>(Mark Wathen)</b>	To make recommendations to the Cabinet Member	Cabinet Member for Economic Development
<b>26/6/2013</b> Lead Officer Teresa Lane	To review the draft Improvement Plan for Aylesbury Town Centre	<b>12/6/2013</b>	Committee	To allow scrutiny to comment <b>(Teresa Lane)</b>	To make recommendations to the Cabinet Member	The Leader of the Council

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3/9/2013 Lead Officer Tracey Aldworth	Skills Provision – to report on the findings of the Task and Finish Group following the meeting of 4/6/2013	20/8/2013	Committee	To discuss the presentation by BCC (Cllr Miss Lewis)	To make suggestions on further action that could be recommended to BCC	Cabinet Member for Economic Development
3/9/2013 Lead Officer Tracey Aldworth	Aylesbury Vale Estates Business Plan update	20/8/2013	Committee	To monitor the performance of the joint commercial property partnership (Jon McGinty or Maria Memoli)	3. Monitor performance 4. To make recommendation to the Cabinet Member, as appropriate	Cabinet Member for Economic Development
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28/10/2013 Lead Officer Tracey Aldworth	Skills update report following working group meeting on 23/9/13	15/10/2013	Committee		To make recommendations to the Cabinet Member/Officers	Cabinet Members for Economic Development and Strategic Planning
28/10/2013 Lead Officer Tracey Aldworth	Rural Economy, look at implications of planning rules, impact on the economy, diversification uses and needs	15/10/2013	Committee	To review whether AVDC is doing all it can to promote and give help to expansion of the rural economy. <b>(Mark Wathen/John Byrne)</b>	To make suggestions on any further action to be pursued.	Cabinet Member for Economic Development
28/10/2013 Lead Officer Tracey Aldworth	Update on LEPs	15/10/2013	Committee		To make recommendations to the Cabinet Member	Cabinet Member for Economic Development

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<b>11/12/2013</b> Lead Officer Tracey Aldworth	Update on Aylesbury Town Centre Partnership and Management of the Town Centre. Update on usage and plans for the Markets. How the findings of the Mary Portas review might be linked to Aylesbury Vale's villages.	<b>26/11/2013</b>	Committee	To look at how Aylesbury Town Centre is performing <b>(Diana Fawcett &amp; Teresa Lane)</b>	To make suggestions on any further action that they would like to see pursued.	Cabinet Member for Civic Amenities

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<b>29/1/2014</b> Lead Officer Tracey Aldworth	Notice of Motion – Support for Town Centre Businesses	<b>14/1/2014</b>	Council	To recommend to Cabinet and then Council of how this should be taken forward. <b>(Andrew Small)</b>	To make recommendations to Cabinet	Councillor Neil Blake

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<b>17/3/2014</b> Lead Officer Tracey Aldworth	Inward Investment in the Vale – Steps being taken to deliver employment on sites already planned.	<b>4/3/2014</b>	Committee	To update and allow scrutiny to comment <b>(Mark Wathen)</b>	To make suggestions on any further action to be pursued.	Cabinet Member for Economic Development
<b>17/3/2014</b> Lead Officer Tracey Aldworth	Major Employment Sites, including an update on Silverstone and Westcott growth	<b>4/3/2014</b>	Committee	To look at designated sites and how to get them up and running and the planned growth of Silverstone <b>(John Byrne)</b>	To make recommendations to the Cabinet Member/Officers	Cabinet Members for Economic Development and Strategic Planning

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<b>3/6/2014</b> Lead Officer Tracey Aldworth	Support for Businesses Scheme	<b>20/5/2014</b>	Committee	To update and allow scrutiny to comment <b>(Andrew Small)</b>	To make recommendations to the Cabinet Member/Officers	



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<b>3/9/2014</b> Lead Officer Tracey Aldworth	Skills Conference update	<b>19/8/2014</b>	Committee	<b>(Steve McAteer)</b>	To update the Committee on progress towards hosting a skills conference in the Oculus	
<b>3/9/2014</b> Lead Officer Tracey Aldworth	AVE Business Plan	<b>19/8/2014</b>	Committee	To update and allow scrutiny to comment <b>(J McGinty)</b>	To make recommendations to the Cabinet Member/Officers	

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<b>21/10/2014</b> Lead Officer Tracey Aldworth	Update on LEP's and to include an information update on AVA's amalgamation and an update on Broadband progress	<b>7/10/2014</b>	Committee	This is a regular update report to keep Councillors apprised of progress		

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8/12/2014 Lead Officer Tracey Aldworth	Budget review	25/11/2014	Committee	To look at 2015/16 budget proposals within the Committee's remit (Andrew Small)	To make recommendations to Cabinet	Cabinet Member for Resources
8/12/2014 Lead Officer Tracey Aldworth	Tourism Action Plan	25/11/2014	Committee			

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21/1/2015 Lead Officer Tracey Aldworth	<b>MEETING TO BE CANCELLED</b>					

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<b>17/3/2015</b> <b>Lead Officer Tracey Aldworth</b>	Update report on Key Employment Sites and to include a progress report on East West rail.	<b>3/3/2015</b>				

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**Items pending –**

- Skills/Business Development Seminar
- The Development of East – West Rail (to include BCC)
- Businesses that have been lost from the Vale and reasons why.
- Aylesbury Vale Visitor Economy Action Plan
- Broadband update